

Port Ewen Fire Commissioners Meeting

Date: November 1st, 2022

Location: Port Ewen Fire Department Headquarters

Roll Call (X = Present)

<u>X</u> 5yr Roger Boughton	<u>X</u> Chief Clark R. Mains	Floor:
<u>X</u> Scott Sammons	<u>X</u> Asst. Roger Brandt	<u>F. Banks</u>
<u> </u> 3yr William McNamara	<u>X</u> Asst. A.E. Stokes	<u>G. Banks</u>
<u>X</u> 2yr David Brechter	<u>X</u> Asst. Mike Lange	<u>T. Halpin</u>
<u>X</u> 1yr Joseph Mains		
<u>X</u> Sec'y Mike Dauner		
<u>X</u> Treas. Wendy Trojak		

Meeting was called to order by: Commissioner Mains at 19:30 hours.

Minutes: Additions/Corrections to the previous month's meeting(s): None. Motion to accept minutes was made by Commissioner Sammons 2nd by Commissioner Brechter. 4ok motion carried.

Treasurer's Report – Treasurer's report read by Secretary Dauner. Motion to accept Treasurer's report was made by Commissioner Boughton 2nd by Commissioner Sammons. 4ok motion carried.

District Vouchers were presented and were audited by the Commissioners in attendance.

- Mike Miller advised Treasurer Trojak that he was not paid for last couple of months he was Custodian. Secretary stated the district retained Mike through the end of May and Treasurer paid Mike through May. Board advised that Mike was only to be paid through end of May when the district went to an outside contractor and if Mike wished to discuss further, he should approach the Board directly.
- Treasurer is updating accountant changes since everything was returned from accountant.

Correspondence/Communications:

Secretary Dauner:

1. AFDSNY Fire District Affairs newsletter was received – this will be sent electronically in the future.
2. Physical Letters were sent out to members who did not complete a physical by October 1st advising them they needed to provide proof of physical.
3. SAM.Gov letter to be sent out advising update of email for point of contact.

4. Cancer Coverage and Workers Comp renewal paperwork was received, processed, and returned. It is estimated that cancer insurance will cost \$7,490.00 for all eligible members.
5. Ulster County Personnel Department was again sent the 2021 and 2022 Payroll Certification and contact information.
6. Proof of Training for members who completed sexual harassment training at OSHA on 10/26/2022 was received.
7. Spectrum contracts are on file.

Unfinished Business:

Secretary Dauner:

1. Delaware Engineering has recommended Gorrick as the demolition contractor for the abandoned house. On recommendation of engineer and after the committee discussed, the bid has been forwarded to Hannigan Law Firm to be reviewed prior to its formal approval. The building department will require a demo permit which will be no charge. Once Secretary hears back from attorney, he will have more information for the board. The committee has met recently to complete final reviews and discussions on the plans for the firehouse. It is getting to the end of design phase and the engineer wishes to put the project out to bid shortly. Commissioner Sammons inquired of the large expense under Delaware Engineering's recent bill payable to Keystone Architects. Secretary Dauner stated this was for the stormwater reports, etc.
2. Spectrum contracts were signed and the contractor will be here tomorrow to start install at Sta #2.
3. Jim Langan has agreed to be a teller on the Board of Elections. Letters for candidates for Commissioner must be received by November 23rd.

New Business:

Secretary Dauner

1. End of year totals will be available at next meeting. Secretary stated that next year the SCBA cylinders expire on hydro and are at end of life. An additional 10 cylinders need to be purchased as they were not ordered in 2021 and would cost approx. \$12,000. Additionally, Ron Naccarato has stated the board can resolve to allocate additional funds up to \$40,000 in the LOSAP investment account. Other options are towards apparatus reserve and Commissioner Brechter stated need for second set of gear for interior members.

Chief's Report:

1. Firehouse Project is progressing. He has been in contact with the Town Building Inspector about the project as well.

From the Floor:

A.E. Stokes

1. As Secretary mentioned, 20 SCBA cylinders will need to be purchased, ten are budgeted next year. He requested that ten be purchased for end of year.

Frank Banks:

1. As mentioned in the minutes, the ladies room fan needs repair. Would the board like him to look at it? Board asked Franks to repair.

Mike Lange:

1. Assistant Chief Lange spoke with Mike Fitzgerald on whether he wished to take over all mechanical work on apparatus and Mike advised he is willing. **A motion was made by Commissioner Boughton, 2nd Commissioner Brechter that Mike Fitzgerald be appointed as sole mechanic for the fire district. 4ok motion carried.** It was stated by the Board that Hopewell Fire Apparatus will retain the firehouse key and kept as a backup to be used in emergency if needed. Assistant Chief Lange stated that Engine #1 has no power, it will get you where you need to go but has issues which need to be addressed. The mechanic is looking at it.

A motion was made by Commissioner Mains, 2nd Commissioner Boughton to enter into executive session to discuss recent communication from the district's legal counsel pertaining to the firehouse project as well as ongoing litigation in Halpin vs. Port Ewen Fire District. 4ok motion carried. Clark Mains was asked to attend the portion involving the firehouse project.

A motion was made by Commissioner Sammons, 2nd Commissioner Mains to return from executive session. 4ok motion carried. Meeting was informational only no motions were made.

Motion to adjourn made at 20:38 by Commissioner Brechter, 2nd by Commissioner Mains. 4ok Motion Carried.

Respectfully Submitted,

Mike Dauner
District Secretary

Attachments:

1. Treasurer Report
2. 2022 Physical Letters to members not completing physical
3. SAM.Gov email point of contact update letter
4. 2023 Cancer Coverage Renewal Paperwork
5. Correspondence to UC Personnel Department regarding 2021 and 2022 Payroll Certification
6. 2022 NYS Sexual Harassment Training Class Roster
7. Spectrum Business Contracts