

Port Ewen Fire Commissioners Meeting

Date: September 12th, 2022

Location: Port Ewen Fire Department Headquarters

Roll Call (X = Present)

<u>X</u> 5yr Roger Boughton	<u>X</u> Chief Clark R. Mains	Floor:
<u>X</u> Scott Sammons	___ Asst. Roger Brandt	<u>F. Banks</u>
___ 3yr William McNamara	<u>X</u> Asst. A.E. Stokes	<u>T. Halpin</u>
___ 2yr David Brechter	___ Asst. Mike Lange	<u>R. Naccarato</u>
<u>X</u> 1yr Joseph Mains		_____
<u>X</u> Sec'y Mike Dauner		_____
___ Treas. Wendy Trojak		_____

Meeting was called to order by: Commissioner Mains at 19:41 hours.

Minutes: Additions/Corrections to the previous month's meeting(s): Secretary Dauner advised under August 16th, 2022 Budget Increase Teller Fees to \$700.00 and Increase Fuel & Water to \$6,000.00. Motion to accept minutes as amended was made by Commissioner Mains 2nd by Commissioner Boughton. 3ok motion carried.

Treasurer's Report – Treasurer's report read by Secretary Dauner. Motion to accept Treasurer's report was made by Commissioner Sammons 2nd by Commissioner Boughton. 3ok motion carried.

District Vouchers were presented and were audited by the Commissioners in attendance.

Secretary Dauner provided the board with a copy of the proposed 2023 Port Ewen Fire District Budget. The 2023 Budget is proposed at \$540,250.00 which is a \$10,575.00 difference over 2022. This increase is below the 2% tax cap required of the state. **A motion was made by Commissioner Sammons, 2nd Commissioner Mains to accept the Proposed 2023 Port Ewen Fire District Budget as presented. 3ok motion carried.** Secretary Dauner stated that the budget hearing will be held on Tuesday October 18th, 2022 at 7:30pm at the start of the regular district commissioner meeting. He stated he will take care of the necessary legal postings beforehand.

Low Plumbing sent the district the annual service contract for the servicing of the Headquarters boilers. He asked if the board wished to address this. **A motion was made by Commissioner Mains, 2nd Commissioner Sammons to approve the Lowe Plumbing service contract for the Headquarters boilers. 3ok motion carried.** Ron Naccarato offered to schedule and meet Lowe on a Tuesday morning when he is at Headquarters.

Correspondence/Communications:

Secretary Dauner:

1. Updated liability insurance for FB Property & Facility Maintenance was received and is on file.
2. Headquarters hood fire suppression system was inspected by Kingston Fire Equipment and inspection is posted and on file.

Unfinished Business:

Commissioner Mains:

1. Lowe Plumbing will be here on Friday to repair the urinal in the Headquarters Hall men's room.

Secretary Dauner:

1. Provided the board with an update on Spectrum and asked if there were any questions. Spectrum is doing a Headquarters Hall site survey and once complete, Secretary Dauner will complete and sign all paperwork to implement switch over for all buildings.

New Business:

Commissioner Sammons:

1. Sta#1 A/C should be looked at next year. Rather than investing in a big unit maybe window air conditioners would work.

Commissioner Boughton:

1. Inquired of the status of the building demo at the new firehouse site. Secretary Dauner stated the engineer hoped to have a bid opening in the beginning of October. He has spoken with the town on securing paperwork needed for the demo and is awaiting the bid notice to get in the paper. Secretary and Chief Mains gave a brief overview of the progress with the Town Planning Board to date as well. The planning board chair has stated she wished the road to Bowne St be open to emergency access and there has been discussion on the matter. The Secretary stated this has been stated to be a town issue and will not affect the fire district project and the fire district will not need to construct this.
2. Inquired whether the light at Sta #1 was repaired. It was stated it was however the light is now out again. Commissioner Boughton will follow up with electrician.

Commissioner Mains:

1. Addressed need for annex stairs to be rebuilt as well as the stairs for the diesel fuel tank. Banks offered his assistance to do repairs. Commissioner Mains will obtain more information and quotes for next meeting.

Secretary Dauner

1. On quotes we need to ensure that if it is not a state bid price, we should obtain the appropriate number of quotes for purchases. It is being done but he was just reminding.
2. Recommended the district get a dumpster to begin disposing of surplus items /garbage. There is a large quantity of paint which needs to be disposed and it was recommended to consult with a company. Commissioner Sammons will look into the ability to dispose of paint at UCCRA.

Chief's Report:

1. Firehouse project is moving along. Chief Mains has been working on documentation for DOT with regards to Broadway light.
2. Commissioner Mains and Chief Mains replaced lights on Sta #2 sign.
3. Starting Thursday Central Hudson will begin gas line replacement on Broadway and side streets between 9a-4pm.
4. Chief Mains, Commissioner Mains, Frank White, and Bob Emberson went to Sutphen for pre-construction meeting two weeks ago. The tentative delivery date will be January 2024.

From the Floor:

Ron Naccarato:

1. Passed out a realtor SOP on how he thinks the information should be disbursed to potential realtors and a timeline. He gave an overview and along with Secretary recommended that the board come up with dates on availability. Secretary recommended holding the mandatory referendum to sell the buildings in the spring and he felt that once the construction of the new building begins Headquarters should be put on the market. There are capital projects coming up and will need to be addressed if still owned. There was a discussion on potentially moving the Sanford garage to the new site as a storage shed. Further discussion will be in committee and brought back to the board.

A.E. Stokes:

1. He would still like to see a sign on the property showing future home of Port Ewen Firehouse. Secretary stated should wait until the area is cleared but a sign is in the future.
2. Does Kingston Fire Equipment inspect hood at Headquarters as well. Secretary advised that Hoodz does the inspection of hood and cleaning and Kingston Fire Equipment does fire suppression system. Secretary thanked Assistant Chief Stokes for meeting with contractor.

Tim Halpin:

1. Engine 1 and Dodge pickup had issues with water in the fuel. He suggested board look at sticking diesel tank to see if there was water in filter. Chief Mains stated both were normal maintenance and they were unaware of water in fuel of trucks. Discussion followed on the matter. It was mentioned the tank will not be taken to the new firehouse.

Frank Banks offered to check tank for water and board asked he do so and report back to them.

Frank Banks:

1. There is a leak in Headquarters kitchen roof that needs to be looked at.
2. People are throwing stuff behind headquarters. Brush and debris behind annex and generator need removal however there has been issues with neighbors in past when he does so. Secretary will speak with owner of shooters property that work will be done and Commissioner Sammons offered to be available to ensure there is no problems when Frank goes to do work.

Motion to adjourn made at 20:34 by Commissioner Boughton, 2nd by Commissioner Sammons.
3ok Motion Carried.

Respectfully Submitted,

Mike Dauner
District Secretary

Attachments:

1. Treasurer Report
2. 2023 Proposed Budget
3. Sutphen Pre-Construction Meeting Paperwork
4. Fire Suppression System Report Headquarters Hood
5. Realtor "SOP" Correspondence from Ron Naccarato