

## **Port Ewen Fire Commissioners Meeting**

Date: August 2<sup>nd</sup>, 2022

Location: Port Ewen Fire Department Headquarters

Roll Call (X = Present)

<u>X</u> 5yr Roger Boughton	<u>    </u> Chief Clark R. Mains	Floor:
<u>    </u> 4yr _____	<u>X</u> Asst. Roger Brandt	<u>R. Naccarato</u>
<u>    </u> 3yr William McNamara	<u>X</u> Asst. A.E. Stokes	<u>T. Halpin</u>
<u>X</u> 2yr David Brechter	<u>    </u> Asst. Mike Lange	<u>S. Sammons</u>
<u>X</u> 1yr Joseph Mains		<u>F. Banks</u>
<u>X</u> Sec’y Mike Dauner		_____
<u>X</u> Treas. Wendy Trojak		_____
		_____

Meeting was called to order by: Commissioner Mains at 19:35 hours.

A letter was received from Scott Sammons requesting he be considered for appointment to the vacant Commissioner term of Gregg Pugliese. **A motion was made by Commissioner Mains, 2<sup>nd</sup> Commissioner Brechter to appoint Scott Sammons to the vacant Commissioner position thru December 31<sup>st</sup>, 2022. 3ok motion carried.** Secretary Dauner advised that a election will be held in December to elect a Commissioner to complete the remainder of the term.

**Minutes:** Additions/Corrections to the previous month’s meeting(s): Commissioner Mains and Assistant Chief Lange will look into A/C issues not Ron Naccarato. Motion to accept minutes as amended was made by Commissioner Brechter 2<sup>nd</sup> by Commissioner Boughton. 3ok motion carried.

**Treasurer’s Report** – Treasurer’s report read by Treasurer Trojak. Motion to accept Treasurer’s report was made by Commissioner Boughton 2<sup>nd</sup> by Commissioner Brechter. 3ok motion carried.

District Vouchers were presented and were audited by the Commissioners in attendance.

- The Annual Update Document for 2021 was processed and is on file as well as the 2021 Fire District Audit.
- A check was written to Town of Esopus in amount of \$5,000 for escrow on Planning Board matters.
- Central Hudson bill is currently in the negative for 161 Broadway due to overpayment with recent billing issues Central Hudson had. 153 Broadway and Headquarters may have credits as well when those bills are received.
- IRS payment of \$949.49 was made for 2<sup>nd</sup> Quarter Payroll.

- Verizon advises they did not get May payment which Treasurer shows as cashed. Treasurer Trojak will follow up with Verizon on the matter.

### **Correspondence/Communications:**

Secretary Dauner:

1. Letter was received from Sutphen regarding paint codes and information was provided to Sutphen.
2. LOSAP Tabulation effective end of June 2022 received.
3. Correspondence from Chief Mains to Planning Board on Lighthouse Village project was received and is on file.
4. AFDSNY Newsletter for June /July received.
5. Letter from Scott Sammons asking he be considered for appointment to vacant Commissioner term.

### **Unfinished Business:**

Commissioner Boughton:

1. Spot light still needs to be replaced over bays at Sta #1, Commissioner Mains stated it will be done on a drill night. Light at Sta #2 by front bay doors needs replacing as well.
2. Inquired on status of demolition of vacant building on new firehouse property. Secretary Dauner stated Quest Environmental Solutions provided a proposal to Delaware Engineering for inspection /monitoring services during the demo. Secretary gave a brief overview and is still waiting for a proposal from Delaware Engineering for overseeing project and preparing bids, etc. He is hoping to have this by next meeting to move forward. Secretary Dauner updated the board on the recent planning board meeting on the project as well. There is a public hearing for the project scheduled August 15<sup>th</sup> at the planning board meeting.

Secretary Dauner:

1. Secretary will provide Ron information on properties for potential realtors.
2. Inquired on Spectrum for buildings if we are moving forward. Secretary offered to follow up on matter while working with Commissioner Mains and Assistant Chief Brandt. No objections.

### **New Business:**

Treasurer Trojak:

1. Treasurer Trojak provided the board with a preliminary proposed 2023 Budget for them to review. She asked board to comment and at the August 16<sup>th</sup> meeting the Board will discuss 2023 Budget.
2. Treasurer Trojak provided board with list of several line item transfers she would like to make. **A motion was made by Commissioner Brechter, 2<sup>nd</sup> Commissioner Boughton authorizing the following line-item transfers to the 2022 Budget:**
  - **Transfer \$3,000.00 from #62140 Legal Fees to #62820 Gear & Equipment(other)**

- Transfer \$1,000.00 from #62890A 153 Broadway to #62890D Headquarters gas & Elec.
- Transfer \$100.00 from #62858 Station #1 repairs to #65110 Legal Notice Expense.
- Transfer \$100.00 from #62858 Station #1 to #65190 Chief Officer's Mileage
- Transfer \$2,000.00 from #6600S Janitorial Salary 2<sup>nd</sup> to #66021 (tax payment 941)
- Transfer \$4,000.00 from #62859 Station #1 Repairs to #68320 Public Drills, Parades, Dinner

**3ok motion carried.**

Commissioner Brechter inquired about both custodial positions still being in proposed budget, it will be addressed at the meeting on the 16<sup>th</sup>. Secretary noted that a 2% increase would be \$10,593.50, he recommended utilizing the 2% to begin thinking forward of the bond payment. Ron Naccarato stated that the LOSAP line is a "grey area" currently with LOSAP costs trending down. Ron is awaiting better numbers. Tim Halpin inquired on need to raise legal fees – Secretary stated only legal fees the district has been paying is relating to the firehouse project which is being drawn from the firehouse project capital account. He has not seen many other bills coming thru.

### **Chief's Report:**

1. None

### **From the Floor:**

A.E. Stokes:

1. Addressed a rolling rack system for 5" hose. Assistant Chief Stokes reviewed the product information with the commissioners and provided a quote in amount of \$8,800 and \$540 S/H. There is a 16–20-week lead time. Commissioner Mains asked the weight and dimensions and if Assistant Chief Stokes had contacted any of the Departments who purchased it for their opinion on the product. Assistant Chief Stokes asked the board to look at the information on the company's website and reviewed the product with them. Commissioner Mains felt there was not a need at this time as it would be infrequently used and usually there is mutual aid available at larger calls to help roll hose.
2. Inquired as to when the clothing bin would be removed. Secretary Dauner spoke with the company who stated they had an issue with their truck however would be picking up within two weeks.

Frank Banks:

1. Inquired whether the board was getting rid of the failed hose from hose testing and if it can be donated. After discussion, **a motion was made by Commissioner Mains, 2<sup>nd</sup> Commissioner Brechter to authorize failed fire hose to be disposed of as Chief sees fit and if donated a hold harmless letter be completed. 3ok motion carried.**

A moment of silence was observed at this time in memory of past Assistant Chief / Commissioner James Ellsworth.

**A motion was made by Commissioner Brechter, 2<sup>nd</sup> Commissioner Mains to enter into executive session for purpose of discussing litigation in matter of Halpin vs. Port Ewen Fire District. 3ok motion carried. Secretary Dauner and newly appointed Commissioner Sammons was invited into meeting.**

**A motion was made by Commissioner Boughton, 2<sup>nd</sup> Commissioner Mains to return from executive session. 3ok motion carried. No decisions or motions were made.**

Motion to adjourn made at 20:51 by Commissioner Brechter, 2<sup>nd</sup> by Commissioner Boughton. 3ok Motion Carried.

Respectfully Submitted,

Mike Dauner  
District Secretary

Attachments:

1. Treasurer Report
2. 2021 AUD & 2021 Audit
3. Letter to Planning Board re: Lighthouse Village
4. RollNRack Hose Roller Quote
5. Sutphen Paint Code Letter
6. LOSAP Tabulation Report 06302022
7. Letter from Scott Sammons request appointment to vacant Commissioner Term