

Port Ewen Fire Commissioners Meeting

Date: May 3rd, 2022

Location: Port Ewen Fire Department Headquarters

Roll Call (X = Present)

<u>X</u> 5yr Roger Boughton	<u>X</u> Chief Clark R. Mains	Floor:
<u>X</u> 4yr Gregg Pugliese	___ Asst. Roger Brandt	<u>R. Naccarato</u>
___ 3yr William McNamara	<u>X</u> Asst. A.E. Stokes	<u>T. Halpin</u>
<u>X</u> 2yr David Brechter	<u>X</u> Asst. Mike Lange	<u>J. Lamb</u>
<u>X</u> 1yr Joseph Mains		<u>Frank Banks</u>
<u>X</u> Sec'y Mike Dauner		<u>Geraldine Breen</u>
<u>X</u> Treas. Wendy Trojak		_____

Meeting was called to order by: Commissioner Mains at 19:34 hours.

Minutes: Additions/Corrections to the previous month's meeting(s): None. Motion to accept minutes was made by Commissioner Pugliese 2nd by Commissioner Brechter. 4ok motion carried.

Treasurer's Report – Treasurer's report read by Treasurer Trojak. Motion to accept Treasurer's report was made by Commissioner Brechter 2nd by Commissioner Pugliese. 4ok motion carried.

District Vouchers were presented and were audited by the Commissioners in attendance.

1. Census form was completed
2. Overpayment check on insurance bill was deposited.

Commissioner Pugliese inquired whether Central Hudson bills appear normal. Treasurer Trojak has reviewed and said they appear normal.

Engine 1 Bid Opening

At this time bids were opened for the new Engine 1. One bid was received from Sutphen in the amount of \$796,018.53. Bid is good for thirty days. Paperwork was forwarded to Commissioners to review and after the meeting will be forwarded electronically to Commissioners and Truck Committee members for review. Commissioner Mains inquired the opinion of the board at this time. Commissioner Boughton stated as a commissioner he was coming in at the end of the Truck Committee's work. He stated he has not heard from the committee on their preference of a truck /manufacturer and they are not in agreement. He has heard at a conference from attorney Joe Frank that if a district accepts a bid off a proposal from one company, they could be liable for an audit therefore he is in favor of rejecting the bid. At this time Commissioner Boughton asked the committee their opinion. Truck Committee Chairman Clark Mains stated that the general specs were completed and provided to the board prior to Commissioner Boughton being on the board and prior to the firehouse vote. Chairman

Mains stated he was in favor of the board waiting until after the firehouse vote to go to bid so the board could focus on the vote. Commissioner Mains and Assistant Chief Lange stated he felt the committee was behind the specs and the engine spec'd however were divided over the manufacturer to award a bid to. Commissioner Mains was unhappy with Rescue 1 and the chassis issues. Truck Committee Chairman Mains stated prices are set to go up in June. A.E. Stokes stated his biggest problem was there was only one bid. Commissioner Boughton asked about the bids requested to which Secretary Dauner stated three specs were requested from Sutphen, Pierce, and KME /E-One. Chairman Mains stated that Seagrave stated they can bid on the spec however if they are not involved in writing the spec, they will not bid on it. Secretary Dauner as a member of the truck committee he has seen the Sutphen truck that is similar to what we are bidding prior to the start of the committee and he liked that truck as designed. He stated he liked the specs as the committee designed and upon seeing the Sutphen and Pierce trucks that were shown to the committee based on his past experience he would have to go with the Sutphen. He as well as other members of the committee would have liked to see other companies earlier and he has been unhappy with Sutphen maintenance etc. in the past however at this time he would support the Sutphen. Discussion was held on whether the spec was proprietary or not. The Committee sat down with two vendors and discussed what they wanted in a truck and the committee worked out a spec for the engine they wished. At that time the spec was written by a third party and reviewed to ensure it would not eliminate any one company from building. Past Committee Chairman Naccarato stated this has been past accepted practice. Commissioner Brechter said he supports the Sutphen truck purchase and stated in the future long-term planning needs to be made in discussing how to bid trucks and possibly look at HGAC program. Commissioner Mains is not 100% for or against the Sutphen, he would like to have seen more bidders. Commissioner Boughton stated he could not support the truck as he stated it was proprietary as Sutphen wrote the spec. Truck Committee Chairman Mains stated that the spec was not written by Sutphen however was written by Mike Myers of Myers Fire and that it was a generalized spec that did not prevent another company from bidding. Chairman Mains reviewed the specs after being written and ensured there was nothing in the spec specific to Sutphen or any other one company. Commissioner Pugliese doesn't like having only one company which bid on it and maybe the spec was too specific. Secretary Dauner recommended the Board revisit the matter in a couple weeks and in the interim inquire of the district's attorney and auditor and ask whether the facts of the matter support the purchase of the truck bid by Sutphen. The Secretary stated that at conferences they are dealing with generality's and that inquiring of the attorney and auditor would ask directly on the district's behalf. Commissioner Boughton stated he could not support the purchase with only one bid. At this time the board asked that the Secretary and Treasurer inquire of the district's attorney and auditor their opinions on the matter of the bid spec and bids submitted and report back to the next meeting. With Commissioner Pugliese unavailable on May 17th, the meeting will be rescheduled to Tuesday May 24th and will be held at 7:30pm.

Correspondence/Communications:

Secretary Dauner:

1. Check and final bill of sale were received for the Chevy Trailblazer.
2. Copy of Insurance Certificate for Dutchess County Training Center use was received.

3. GenPlus contracts were received signed and returned. Service on Sta #1 & #2 generators was completed as well.
4. A campaign letter was received from Tricia Shields requesting the district support her for AFDSNY Secretary /Treasurer

Unfinished Business:

Commissioner Mains:

1. Plumber Carl Bell will be coming tomorrow to work on the plumbing issues at Headquarters.
2. Pestmasters performed pest services.
3. Commissioner Mains is working on the Spectrum issues.

Commissioner Boughton:

1. Kyle Jubie will look at Sta #1 sensing eye however he needs access. Chief Mains is willing to assist him with ladder truck. He stated light on headquarters building is constantly on due to a bird's nest that needs to be removed.

A motion was made by Commissioner Boughton, 2nd Commissioner Pugliese to go into executive session to interview candidates for the position of custodian. 4ok motion carried. A motion was made by Commissioner Pugliese, 2nd Commissioner Boughton to return from executive session. 4ok motion carried. A motion was made by Commissioner Mains, 2nd Commissioner Boughton to appoint Frank Banks Custodian of District Buildings at rate of pay of \$6,500 per year effective June 1st, 2022 thru December 31st, 2022. 4ok motion carried. Secretary and Treasurer will assist with the necessary paperwork. Commissioner Mains will reach out to the other candidate.

Secretary Dauner:

1. Secretary Dauner advised that the district took possession of the property at 288 Broadway on closing on April 12th, 2022. Upon speaking with the town's Assessor, she advised that as we took deed to the property after the start of a new assessment year the district must pay taxes for the 2022-2023 assessment year. He spoke with the district's attorney who stated the town is right and this was not seen with the delays on closing. The attorney stated we can ask for a mutual reduction in assessment or could grieve the assessment however next year and moving forward the fire district will be exempt from taxes. The board asked the Secretary to look into lowering assessment and Chief Mains will speak with the Town Supervisor as well. Sale was for \$70,000 and closing costs, realtor who assisted with sale was paid for services as well. Secretary met with Lead & Asbestos Inspector at the house on the property, he will be submitting a formal proposal to inspect shortly. Planning Board meeting will be held on May 16th, a \$300 application fee is required for the planning board application, Chief Mains will speak with the Town Supervisor and request that the fee be waived.
2. Secretary will follow up with Marshall & Sterling on insurance changes and report back.

New Business:

Commissioner Pugliese:

1. Inquired whether the board should retain FB's Property & Facility Maintenance to cut grass at the abandoned house location. Commissioner Mains asked Frank Banks to give the board an estimate to cut grass there.

Commissioner Mains:

1. **A motion was made by Commissioner Mains, 2nd Commissioner Brechter to authorize the Department to hold their annual bazaar June 10th & 11th with games of chance and alcohol to be served. 4ok motion carried.**

Commissioner Boughton:

1. Commissioner Boughton inquired on who could rent the headquarters meeting hall. Department members and non-profits can rent it on a case-by-case basis, a member must be present.

Chief's Report:

1. Firehouse project is moving forward.

From the Floor:

Mike Dauner:

1. Requested use of Headquarters meeting hall on Saturday June 21st. Board said he could and to write his name on the board.

A.E. Stokes:

1. Asked if the meeting hall could be put back to pre-covid. Chairs now can be set at three-foot intervals per County.

Motion to adjourn made at 21:24 by Commissioner Boughton, 2nd by Commissioner Mains.
4ok Motion Carried.

Respectfully Submitted,

Mike Dauner
District Secretary

Attachments:

1. Treasurer Report
2. 288 Broadway Firehouse Property Sale Paperwork (complete documents on file in District Filing Cabinet with deeds and vehicle titles)

3. Sale Paperwork 2006 Chevy Trailblazer
4. Liability Insurance for District to use Dutchess County Training Center
5. Custodian Applications
6. 2022 GenPlus Service Contracts
7. Town of Esopus Agent authorization Letter for Delaware Engineering 04282022
8. 2022 Physical Letter to Membership