Port Ewen Fire Commissioners Meeting

Date: December 16th, 2025 Location: Port Ewen Fire Department Headquarters

Roll Call (X = Present)

_X_ 5yr Jack Spinnenweber II
_X_ 4yr Michelle Spinnenweber
_X_ 3yr Scott Sammons
___ 2yr Roger Boughton
_X_ 1yr Shannon Harris
_X_ Sec'y Mike Dauner
_X_ Treas. Wendy Trojak

___ Chief Clark R. Mains
___ Asst. Mike Lange
_X_ Asst. Joseph Mains
___ Asst. Frank White Jr.

Pledge to the Flag

Meeting was called to order by: Commissioner J. Spinnenweber II at 19:00 hours.

Correspondence/Communications:

Secretary Dauner:

1. Received District Chief Nominations from the Department.

Commissioner M. Spinnenweber:

1. Spoke with Lowe Plumbing and is waiting for a date to meet to discuss contracts.

Unfinished Business:

Commissioner M. Spinnenweber:

1. Addressed finding an overpayment on a medical procedure for a physical. Secretary spoke with First Care; the procedure was done however First Care credited as it was duplicate.

Commissioner J. Spinnenweber II:

1. AEDs were sent back for credit yesterday and a check will be mailed to the district within 4-6 weeks.
2. Starlink will be here tomorrow to install Starlink system in Headquarters with Sta #1 to follow and planned to finish by Thursday December 18th.
3. Addressed Sta #1 compressor, it is working on pancake compressor currently. Commissioner J. Spinnenweber II received a quote from NAPA for a Carlyle 2HP compressor for $899.99 with no charge for freight. There are volunteers to install and perform electric hook-up at no charge. He would like permission for up to $300.00 for misc. parts if needed to install. Discussion followed as to when money should be allocated from budget as 2025 budget was closed out at last meeting. The board during discussion opted to hold vouchers for Starlink for deposit requested until 2026 and that compressor can be approved to purchase but in 2026. **A motion was made by**

Commissioner J. Spinnenweber II. 2nd Commissioner M. Spinnenweber to authorize purchase of Carlyle 2HP compressor for Sta #1 at a total cost of $1,200.00 including compressor and related parts with purchase to occur in 2026 and monies to be taken from Sta #1 repair line. 4ok motion carried.

Secretary Dauner:

1. David Brechter was elected as Commissioner for a five-year term.
2. OSC CAP letter was reviewed by district's accountant with several revisions made. It has been sent back to district counsel for final review and comment at which time it will be sent to OSC. Copies will then be available on the OSC website.
3. Treasurer Trojak addressed budget transfers. Checks for Starlink were addressed and the fact the budget was closed at previous meeting, at time of approval of contract it was not mentioned there was a deposit needed and this was not taken into consideration for end of year 2025. Discussion followed and board decided to hold off on deposit payment for Starlink and hold work if needed until January.

New Business:

Commissioner M. Spinnenweber:

1. Certificate of Liability was received for Sinnott Plumbing and Wi-Fi contractor NYNELLC.

Secretary Dauner:

1. Secretary received letter from Department with 2026 District Chief Nominations. After discussion, **a motion was made by Commissioner Sammons, 2nd Commissioner Harris to appoint 2026 Chief Officers as follows: Chief Clark R. Mains, 1st Assistant Chief Mike Lange, 2nd Assistant Chief Joseph Mains, 3rd Assistant Chief Thomas Mains. Vote: Commissioners' Sammons, M. Spinnenweber, & Harris – Yes. Commissioner J. Spinnenweber II – No. Motion passed.**

Permission for Headquarters Hall Usage:

1. Commissioner M. Spinnenweber requested by Kyle Frano to rent Headquarters Hall to Ulster County K-9 Unit March 26th – 29th for a K-9 Seminar. It was addressed that the district does not rent to outside persons or agencies and Commissioner M. Spinnenweber stated that she would take responsibility for the event and rent the hall. After discussion **a motion was made by Commissioner J. Spinnenweber II, 2nd Commissioner Harris authorizing rental of Headquarters Hall for Ulster County K-9 Seminar with Commissioner M. Spinnenweber to be the one renting the hall. No dogs will be inside, and it will be vendors only with no kitchen use. 4ok motion carried.**
2. It was noted that Angela Smith is off probation as a member of the department in regard to her hall rental in January.

Chief's Report:

A motion was made by Commissioner J. Spinnenweber II, 2nd Commissioner Harris for Chief to be authorized to take apparatus as needed to funeral on Saturday December 20th in Phoenicia. 4ok motion carried.

Addressed 2025 Budget Transfers as of December 16ht, 2025. Commissioner M. Spinnenweber addressed the use of unexpended monies allocated for LOSAP and it was addressed that the LOSAP Administrator and VFIS did not recommend extra payment so the unexpended monies could be reallocated as it was not a reserve account. After review, **a motion was made by Commissioner Harris, 2nd Commissioner Sammons, to authorize the following budget transfers:**

Port Ewen Fire District 2025 Budget Transfers

1.) Budget Line #62840-C: L48-11 Repair Expense - Ladder is over $178.99. Transfer $500.00 from Line #61840-A: E48-10 Repair Expense.
New Budget Line #62840-C: L48-11 Repair Expense - Ladder= $5,000.00 + $500.00 = $5,500.00.
New Budget Line #61840-A: E48-10 Repair Expense= $5,000.00 - $500.00 = $4,500.00.
2.) Budget Line #62840-G - Chief's Vehicle/Car 48 is over $863.00. Transfer $1,000.00 from Line #61840-A: E48-10 Repair Expense.
New Budget Line #62840-G - Chief's Vehicle/Car 48 = $1,000.00 + $1,000.00 = $2,000.00.
New Budget Line #61840-A: E48-10 Repair Expense= $5,000.00 - $500.00 - $1,000.00 = $3,500.00.
3.) Budget Line #65000: Operations/Rehab Experiences - Other is over $1,224.92. Transfer
$1,500.00 from #65125: VFIS Benefits Div LOSAP.
New Budget Line #65000: Operations/Rehab Experiences - Other= $2,500.00 + $1,500.00 = $4,000.00.
New Budget Line #65125: VFIS Benefits Div LOSAP = $60,000.00 - $1,500.00 = $58,500.00.
4.) Budget Line #66021: Tax Payment 941 is over $905.88. Transfer ?8.08 from #65125: VFIS Benefits Div LOSAP.
New Budget Line #66021: Tax Payment 941 = $3,000.00 + $1,000.00 = $4,000.00.
New Budget Line #65125: VFIS Benefits Div LOSAP = $60,000.00 - $1,500.00 - $1,000.00 = $57,500.00.
5.) Budget Line #62801: Fire Alarm System - Maintenance is over $32.00. Transfer $100.00
from #65125: VFIS Benefits Div LOSAP.
New Budget Line #62801: Fire Alarm System - Maintenance= $2,000.00 + $100.00 = $2,100.00.
New Budget Line #65125: VFIS Benefits Div LOSAP = $60,000.00 - $1,500.00 - $1,000.00 - $100.00 = $57, 400.00.
6.) Budget Line #65040: Supplies-Other is over $171.95. Transfer $200.00 from #65125: VFIS Benefits Div LOSAP.
New Budget Line #65040: Supplies - Other= $1500.00 + $200.00 = $1,700.00.
New Budget Line #65125: VFIS Benefits Div LOSAP = $60,000.00- $1,500.00- $1,000.00-

$100.00 - $200.00 = $57, 200.00.
7.) Budget Line #65140: Physicals/OSHA is over $58.50. Transfer $100.00 from #65125: VFIS Benefits Div LOSAP.

New Budget Line #65140: Physicals/OSHA= $6,000.00 + $100.00 = $6,100.00.
New Budget Line #65125: VFIS Benefits Div LOSAP = $60,000.00 - $1,500.00 - $1,000.00 - $100.00- $200.00- $100.00 = $57, 100.00.
8.) Budget Line #65150: Association Dues is over $410.00. Transfer $500.00 from #65125:
VFIS Benefits Div LOSAP.
New Budget Line #65150: Association Dues= $500.00 + $500.00 = $1000.00.
New Budget Line #65125: VFIS Benefits Div LOSAP = $60,000.00 - $1,500.00 - $1,000.00 - $100.00 - $200.00 - $100.00 + $500.00 = $56, 600.00.
9.) Budget Line #66006 LOSAP Salary is over $120.00. Transfer $120.00 from #65125: VFIS Benefits Div LOSAP.
New Budget Line #66006 LOSAP Salary = $6,500.00 + $120.00 = $6,620.00.
New Budget Line #65125: VFIS Benefits Div LOSAP = $60,000.00 - $1,500.00 - $1,000.00 - $100.00 - $200.00 - $100.00 - $500.00 - $120.00 = $56,480.00.
Vote: 4ok motion carried.

Floor:

Steve Cerini:

- Addressed the board on the firehouse project and recommended that the board look into moving forward with a phase approach using current money on hand. A copy of Mr. Cerini's remarks is attached to the minutes.

Commissioner M. Spinnenweber addressed that Assistant Chief Lange is taken a Fire Officer I class in Cairo and would like permission to use pick-up truck. **A motion was made by Commissioner M. Spinnenweber, 2nd Commissioner Sammons to use pick up truck to take a Fire Officer I class in Cairo January through May on Monday and Thursday evenings. 4ok motion carried.**

Motion to adjourn made at 20:33 by Commissioner Harris, 2nd by Commissioner J. Spinnenweber II. 4ok Motion Carried.

Respectfully Submitted,

Mike Dauner
District Secretary

Attachments:

1. 2025 Budget Transfers 12162025
2. 2026 Fire Department District Chief Nominations
3. Liability Insurance for Sinnott Plumbing and NYNELLC
4. Correspondence from Steve Cerini
5. 2025 Commissioner Election Results and related paperwork