

Port Ewen Fire Commissioners Meeting

Date: October 3rd, 2023

Location: Port Ewen Fire Department Headquarters

Roll Call (X = Present)

<u>X</u> 5yr Scott Sammons	<u>X</u> Chief Clark R. Mains	Floor:
<u>X</u> 4yr Roger Boughton	<u>X</u> Asst. Roger Brandt	<u>J. Sammons</u>
<u>X</u> Appt. A.E. Stokes	<u>X</u> Asst. Mike Lange	<u>F. Banks</u>
2yr William McNamara	Asst. Joseph Mains	_____
<u>X</u> 1yr David Brechter		_____
<u>X</u> Sec'y Mike Dauner		_____
<u>X</u> Treas. Wendy Trojak		_____

Meeting was called to order by: Chairman Sammons at 19:36 hours.

Minutes: Additions/Corrections to the previous month's meeting(s): None. Motion to accept minutes was made by Commissioner Brechter 2nd by Commissioner Boughton. 4ok motion carried.

Treasurer's Report: Treasurer's report read by Treasurer Trojak. Motion to accept Treasurer's report was made by Commissioner Brechter 2nd by Commissioner Stokes. 4ok motion carried.

District Vouchers were presented and were audited by the Commissioners in attendance.

1. Budget vs. Actual – there are some positives so the Treasurer will work on budget transfers and get to the Commissioners.
2. Lowes account needs to be updated.
3. A&M Construction contracts for roofing repairs were complete and deposit checks were cut to them.
4. Regarding the reimbursement to Department for Defensive Driving all parties are in agreeance that \$450 is owed by the District to the Department and a check will be cut. Supporting paperwork is on file.
5. An issue with the 8422 phone number being switched from Sta #1 to Headquarters unauthorized and is being addressed by the Treasurer. She is speaking with Verizon to get the matter corrected. It was addressed there was no internet – internet is still being handled by Verizon and billing reflects it.
6. Treasurer and Secretary are working with Fiscal Advisors and bank on the TAN for the advancement on the bond payment. Once all is complete the district will get the money deposited into a special account to make the bond payment.
7. Commissioner Boughton inquired on whether there was a breakdown on the Delaware Engineering bills. Secretary Dauner advised that the bills are generated off the contract with Delaware which states hourly rates for each employee and the bills state how many hours each person works on the project. He will provide Commissioner Boughton with a copy of the contract and he stated that Delaware Engineering will be at the next meeting

and can address all billing. The bills don't always directly reflect the original contract as issues such as the house demolition and stormwater easement work were not factored into original contract. Treasurer will provide bills to date for Delaware Engineering to Commissioner Boughton to review. The bills are being given to Commissioners each month for them to review and take action as they deem necessary to question.

Correspondence/Communications:

Secretary Dauner:

1. Gorick Construction sent an updated copy of their liability insurance.
2. Ross Singer submitted a letter to have his name placed on the Commissioner Ballot this year for the two-year Commissioner term.
3. An updated change order was received, signed, and returned for Engine 1 in production. Chief Mains gave an update on the change order.
4. The list of members who attended sexual harassment training at the recent OSHA refresher was received and is on file.
5. A&M Construction contracts were received and signed to perform repairs on Sta #1 and Headquarters roofs.
6. Budget Hearing Notice was submitted to the paper.
7. LOSAP Tabulation to date was received.

Unfinished Business:

Commissioner Stokes:

1. A couple months ago Commissioner Stokes submitted a punch list on items needing attention at headquarters. There is a water leak in Headquarters basement which needs to be addressed. The foundation is stone lined and it discussed in the meeting that the downspouts may need to be extended especially on the north porch where there is no downspout. Roger Brandt repaired the door frame for the door going into the cellar at Headquarters.

Secretary Dauner:

The board at the last meeting authorized the referendum to authorize additional funding at the date of vote is scheduled for November 14th 6-9pm and two public hearings will be held on Monday November 6th 7:00pm and Saturday November 11th at 11am. Secretary Dauner stated he is performing all legal notices and postings at their required time frame and Delaware Engineering has begun preliminary work on a flyer to mail to the residents. He asked if the board was willing to proceed with the flyer and have mailed to residents which the board was in favor and asked that it proceed. It was discussed how the process came to be with the overrun in price. Secretary Dauner stated that the board, committee, and everyone involved have been transparent on the project all along and that the original \$6.5 million was the estimated cost however was prior to actual design and bid and also prior to cost overruns across the country with the current economy. Secretary Dauner stated some at Delaware wished to have a vote for approx. numbers again however the committee and board pushed to have concrete numbers to provide the public in form of approved bids. It was stated this building is what is needed and is not a building with frills such as some firehouses in other areas. It was asked what would

happen if the vote failed. The committee felt that the building as designed must be put to vote as the needs of the district is what drive us to this point. If the vote fails the board and committee would need to look at possibly retaining a current building and shrinking the footprint of a new building with less bays and operating space etc. This would require a redesign which would then need to be paid out of the \$6.5 million further lessening the amount of money available to work with.

Secretary Dauner gave an update on the stormwater easement with the town for the above ground stormwater and the town is requesting the district straighten their road at the roundabout adjacent and on the easement contingent on the town granting the easement. Delaware Engineering stated that the money saved from obtaining the easement and going with above ground easement as opposed to the underground stormwater would not cover the cost of the road realignment and related engineering /attorney fees. Additionally, the district would have to appear before the Planning Board again for the stormwater change. Chief Mains stated he felt that the board proceed with the underwater stormwater and not continue with the easement. He stated he spoke with the Town Supervisor recently and felt there has not been support or representation at meetings and that there have been empty, broken promises.

New Business:

Commissioner Stokes:

1. While phone issues are being worked on, he asked that messages be checked on answering machine at Headquarters.

Commissioner Sammons:

1. Pickup took Sanford to car show in Lee, Massachusetts where the Sanford took Best of Show. Bill for tolls was submitted.

Secretary Dauner:

1. There are several people who have not completed physicals by October 1st. He will send out letters to members advising they need a physical and cannot complete in firematic activities. He will also send a list to Chiefs and Line Offices and Commissioners.
2. Sexual Harassment Training reminders will be sent out for those who do not have it.
3. After discussion at meeting, the board will cancel the first November meeting on Election Day. The only meeting for November will be November 21st.
4. **A motion was made by Commissioner Stokes, 2nd Commissioner Brechter authorizing a dumpster be obtained through a donation and work details be held to dispose of surplus items at the firehouses. 4ok motion carried.**
5. It was discussed obtaining RFPs for Auditing services in the past. If the board is ok with it, Secretary Dauner will submit a legal notice to have RFPs sent to the board at the December meeting for Auditing services and if any company wishes to speak with the board, they may do so at the November meeting. The board advised for the Secretary and Treasurer to proceed.

Chief's Report:

1. **A motion was made by Commissioner Brechter, 2nd Commissioner Boughton authorizing an apparatus to attend a Touch a Truck Day at Lowe's in Town of Ulster on October 14th. 4ok motion carried.**
2. There will be a Touch a Truck in the town on a date to be determined – more information to follow.
3. **A motion was made by Commissioner Boughton, 2nd Commissioner Stokes authorizing up to \$100 be spent on a pair of binoculars for each Rescue. 4ok motion carried.**

From the Floor:

Mike Lange:

1. Annual services are done on all apparatus.

Roger Brandt:

1. Two bags of cement are needed for repair work on Headquarters cellar floor. Commissioners advised to purchase at Herzog's or Lowe's.

Frank Banks:

1. Inquired on set up of tables for the Commissioner Meetings. Commissioner Sammons asked they be set up as they are at tonight's meeting and Frank will handle moving forward.

It was inquired on Sta #1 door trim needing to be repaired. After discussion, Secretary Dauner offered to obtain a price from Steve Cross.

Blacktop issues were addressed in Sta #2 parking area. After discussion, it was raised asking the town highway to patch and Chief Mains said he will do so.

Chief Mains stated that all ladders passed inspection with Mistras and paperwork will be sent to the district.

Motion to adjourn made at 20:32 by Commissioner Boughton, 2nd by Commissioner Stokes. 4ok Motion Carried.

Respectfully Submitted,

Mike Dauner
District Secretary

Attachments:

1. Treasurer Report
2. LOSAP Report September 30th, 2023
3. Gorick Construction Liability Insurance
4. Sutphen Change Order 9/26/2023
5. Sexual Harassment /OSHA Training Report 09/27/2023
6. A&M Construction signed contracts for Sta #1 and Headquarters roof repairs
7. Budget Hearing Public Notices for October 17th, 2023