Port Ewen Fire Commissioners Meeting

Date: February 3rd, 2026 Location: Port Ewen Fire Department Headquarters

Roll Call (X = Present)

_X_ 5yr David Brechter
_X_ 4yr Jack Spinnenweber II
_X_ 3yr Michelle Spinnenweber
_X_ 2yr Scott Sammons
_X_ 1yr Roger Boughton
_X_ Sec'y Mike Dauner
_X_ Treas. Wendy Trojak

_X_ Chief Clark R. Mains
_X_ Asst. Mike Lange
_X_ Asst. Joseph Mains
_X_ Asst. Thomas Mains

Pledge to the Flag

Meeting was called to order by: Commissioner J. Spinnenweber II at 19:00 hours.

At this time Frank Gusmano of Sagemark Consulting presented to the board an overview of the LOSAP financial plan . This program was started in 2016, and he addressed changes over the years. Currently the account as of 12/31/2025 was $696,872. Last year on the investment side was 16.8% growth and average annual return was 7.6%. Mr. Gusmano addressed the annuity contract voted on at the last meeting and reviewed any lingering questions. He stated that had the district stayed in old company there would have been a lower rate of return and annual contributions may have gone up, which made sense to make the switch. Commissioner M. Spinnenweber inquired if there would be any penalties for switching and will payment be increased and Mr. Gusmano stated there should not be any increase and penalties should not be assessed; it will help funding status. Mr. Gusmano continued review and said that the LOSAP portfolio should be 50% in annuities and 50% in Heroes Plus which it currently is. LOSAP Administrator Mains stated that the paperwork on the switch for annuity companies was received late and that is why it was not forwarded to the board prior to the last meeting, Mr. Gusmano stated the late notice was experienced elsewhere as well. The 2025 statement was presented to the board as well. The board thanked him for his presentation.

At this time John Halligan of Bank of Greene County gave an overview of the bank and the services they currently provide to the district as well as alternate investment strategies the district could pursue. Treasurer Trojak addressed that due to the recent state audit and comments made in the audit, she invited Bank of Greene County to speak with the board about the financials. Mr. Halligan reviewed with the board current accounts and stated the net interest rate on accounts is 1.55%. Bank of Greene County offers a 6-month CD with a 2% rate of return and a one-year with a 2.25% rate of return. Reserve account monies could in turn be used to turn into a CD. Typically, customers would face a penalty fee if money had to be withdrawn from a CD early, however Mr. Halligan advised they would not apply that to the fire district. He reviewed the plusses of investing in CD's and stated that fire districts are authorized to do so, and a simple resolution only could approve the opening of a CD. Treasurer Trojak addressed the bond and current questions on when monies when to be spent. The Treasurer and Secretary will be

reaching out to the accountant on this matter and hopefully will have an answer soon. It was mentioned that bond interest could be used towards paying down bond. The board thanked Mr. Halligan for his presentation and will consider opening CDs on reserve accounts.

Minutes: Additions/Corrections to the previous month's meeting(s): None. Motion to accept minutes was made by Commissioner D. Brechter 2nd by Commissioner Sammons. 5ok motion carried.

Treasurer's Report – Treasurer report read by Treasurer Trojak. Motion to accept the Treasurer's Report was made by Commissioner Sammons, 2nd Commissioner Brechter . 5ok motion carried.

- 2nd Meeting voucher list was distributed as well as this month's list. Bill for TAN was received from Bond Counsel and it was paid out of regular account.
- Treasurer does not have a budget vs. actual report yet as she is waiting to meet with accountant and hopefully will have at the March meeting.
- Second McAffee invoice has been refunded – Secretary Dauner took care of it.
- TAN was deposited on 1/29/2026 and both payments were made on bond on 1/30.
- Professional opinion letter was received from Orrick on their TAN work.
- Accountant will be here on 2/21 to conduct annual audit. Treasurer will be here for duration and she asked that a commissioner be available if there are any questions.
- Asked Commissioner J. Spinnenweber II to write a letter explaining the timeline on the Starlink work as there are outstanding vouchers and she would like on hand for audit if there are any questions.

District Vouchers were presented and were audited by the Commissioners in attendance.

Correspondence/Communications:

Commissioner M. Spinnenweber:

1. Exhaust work will start on March 16th and supplies will start arriving prior and will be put in Sta #1 in pickup bay.

Commissioner J. Spinnenweber II:

1. Received estimate from River Valley Radio for radio /light install for Assistant Chief T. Mains vehicle.

Secretary Dauner:

1. Presented dates of Commissioner Training thru Capital Area Fire Districts Association
2. Fire District Affairs Dec – Jan newsletter was received
3. 2026 Banquet Committee report was received

Unfinished Business:

Secretary Dauner:

1. Read the 2026 Banquet Committee report on the recent banquet. The department will be presented with report tomorrow and will in turn reimburse the district their portion. He will send out the report to board members.

Commissioner Sammons:

1. He has began looking at grants and started reviewing the Assemblymember Shrestha grant. The grant had been filled out to award to the department and not the district and he is working to correct the matter so the grant can be awarded properly. He inquired if there was any information concerning the Senator Hinchey grant and Secretary Dauner advised he would look into what he had and forward. Discussion followed.

Commissioner M. Spinnenweber:

1. Inquired if all members were up to date on their sexual harassment training – Secretary Dauner advised that everyone was.
2. Inquired whether Chief Mains had brought 48-12 to body shop for a estimate for recent damage that occurred. Chief Mains stated he was unaware he was supposed to and that the damage which just occurred was to the same location as previous damage. Commissioner M. Spinnenweber asked that another estimate be completed as if there is more cost involved it my be resubmitted to the insurance company.
3. Inquired whether the five members were measured for turnout gear and who they were. Assistant Chief Lange stated yes they were and inquired why the board needed the names. Discussion followed and Assistant Chief Lange will speak with Commissioner M. Spinnenweber about the list of members receiving gear.
4. Addressed policy reviews. Commissioner M. Spinnenweber presented modifications to Headquarters Hall Rental, Custodial Duties, and Chief District Owned Equipment Policy for lights and radios. Discussion followed and board members had no objections with updating policies and asked secretary to send out updated policies so board can take action at March meeting.

New Business:

Commissioner J. Spinnenweber:

1. **A motion was made by Commissioner Brechter, 2nd Commissioner Boughton to approve quote from River Valley Radio in amount of $707.94 to install lights and radios in Assistant Chief T. Mains' vehicle. 5ok motion carried.**
2. Assistant Chief J. Mains has been investigating installing tablets in apparatus for aid in emergency response. At this time Dave Jackson of AT&T First Net has worked with the county and several local departments and presented to the board on what First Net provides for emergency responders. He advised that tablets sell for $99.00 ea. And service for the tablet would be $15.00 per month per tablet. Cases for the tablets are available at an additional cost of approx. $125.00 per tablet. After the presentation, the board asked that a quote be sent for the March meeting at which point a decision will be made.

3. Inquired of Timely Signs bill for duffle bags and Carhardts for top responders and why there were 11 of each. Assistant Chief J. Mains advised that it was due to a tie in top ten.

Commissioner Brechter addressed that Treasurer Trojak was in attendance at the January 20th meeting. Secretary will update the minutes to reflect.

Commissioner M. Spinnenweber:

1. There is a grant for Motorolla Solutions if the Chiefs have items they would like to submit for please let her know so she can put in for the grant.
2. Addressed whether the second meeting could be a workshop meeting with no vouchers to be signed etc. if the board is interested. Discussion followed on meetings and that it is more a name change than anything as both are public meetings. Currently the Secretary cancels the second meeting if not needed. Commissioner Sammons reiterated that he will not be at the second meeting as long as it continues to be the 3rd Tuesday of the month as he has a prior obligation those evenings. Commissioner J. Spinnenweber asked the board members to look at options for other dates the second meeting can be held.

Secretary Dauner:

1. Presented the final 2025 LOSAP tabulation to the board for approval. A motion was made by Commissioner Brechter, 2nd Commissioner Sammons to certify the 2025 LOSAP Tabulation report. 5ok motion carried.

Permission for Headquarters Hall Usage:

- August 2nd, 2026 – Roger Boughton. He will fill out paperwork and return.

Chief's Report:

1. Provided board with information on gear racks. A red free standing five person gear rack with security doors was priced at $1,957.36 plus shipping. Chief advised he is looking to supplement current gear racks and currently a couple members are doubled up on lockers. Upon discussion, **a motion was made by Commissioner Brechter, 2nd Commissioner Boughton to purchase (1) one five person gear rack at $1,957.36 plus shipping with monies to be expended from 62820 Gear & Other. 5ok motion carried.**
2. Inquired of new internet install – Commissioner J. Spinnenweber stated Starlink will be installed Saturday.
3. Inquired of air compressor installation when it will occur? Commissioner J. Spinnenweber advised electrician will be here in next couple of weeks to install electric for new compressor.
4. Commissioner J. Spinnenweber addressed Sta #1 water heater and stated Lowes looked at it and have ordered parts for repair.
5. Chief wanted to revisit the Assistant Chief gas card – he asked what the purpose was to track each call and drill they go to? It was stated that the accountant required it and the Chief asked if the activity /fire reports would suffice? Treasurer Trojak stated that she would check with the accountant – discussion followed and Treasurer Trojak stated she would get an answer for the board. Chief Mains felt the board should still give Assistant

Chiefs' mileage however if they stay with the fuel card the amount should be more as it is not just fuel but wear and tear on the vehicles. Board stated they would investigate it and take under advisement. Conservatively with two plows even with repairs and damages, inhouse plowing has saved the district probably $150,000.

From the Floor:

Joe Mains:

1. Assistant Chief J. Mains will email everyone the First Net quote for tablets. He has T Mobile quote and will provide board.

Mike Lange:

1. Addressed Motorolla grant and inquired if there was a cap on the grant? Commissioner M. Spinnenweber said there was not. Chief Mains recommended consulting with Bill McNamara of River Valley Radio, he will speak with Bill and Commissioner M. Spinnenweber.

Paul Brooks:

1. He is on the Town Board and is interested in the firehouse project and hearing more about it. Commissioner J. Spinnenweber advised that the 2nd meeting in February will be cancelled and the March 3rd meeting will be when the firehouse project will be discussed.

Commissioner Sammons advised there has been some plumbing issues in the last day or so and some piping and valves may need to be changed in Headquarters. He will consult with the board as needed.

Commissioner M. Spinnenweber advised that State Farm is looking to donate laptops if the department needs any.

Commissioner J. Spinnenweber advised the 2nd February meeting will be canceled and asked Secretary to make appropriate notifications.

Printer outside Secretary /Treasurer office is no longer needed – does board have objection if given to department if they want? No objection from board and if they do not want, it will be disposed.

Motion to adjourn made at 20:42 by Commissioner Brechter, 2nd by Commissioner M. Spinnenweber. 5ok Motion Carried.

Respectfully Submitted,

Mike Dauner
District Secretary